

ANNUAL GOVERNANCE STATEMENT ACTION PLAN 2015/16**Essential Reference Paper 'B'****Required enhancements to internal control arrangements:**

| Issue | Resp. Off. | Target Dates | Actions needed to achieve milestone | Current position | RAG Status |
|-----------------------|-------------------|--|--|--|-------------------|
| Asset Management Plan | CMT | December 2015 for draft plan to CMT, with submission to Executive by March 2016. | <ul style="list-style-type: none">• Review strategy for each asset held by the Council to provide an outcome for each one. | <ul style="list-style-type: none">• Draft Asset Management Plan considered in December 2015 by CMT and Asset Management Working Group. This will be submitted for consideration by Corporate Business Scrutiny Committee on 22 March 2016 and the Executive on 5 April 2016. | AMBER |
| | | | <ul style="list-style-type: none">• Review Asset Management Plan in line with RICS guidance. | <ul style="list-style-type: none">• As above. | AMBER |
| | | | <ul style="list-style-type: none">• Assess the requirements of an Asset Management IT system and begin procurement. | <ul style="list-style-type: none">• IT system identified and procured in October 2015. A Project Plan is | GREEN |

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| | | | | currently being drawn up for implementation in 2016. | |
| Impact of Welfare Reform changes | CMT | April 2016 revised to October 2016 | <ul style="list-style-type: none"> • Impending Legislation will have an adverse financial impact on a significant number of residents. • Provide residents more support for services across the Council to staffing levels, manage the budget and the public expectations. • Implement Council policies effectively. | <ul style="list-style-type: none"> • Revenues and Benefits, Customer Services and Housing staff are meeting regularly to ensure a consistent approach. Joint staff training is being carried out in preparation. • The Impact of Welfare Reform changes is recognised as a specific Strategic Risk. Revenues & Benefits have this area under constant review. • Some significant changes (CAP) will not take place until the autumn of 2016. | AMBER |
| Development of a District | CMT | March 2016 revised to | <ul style="list-style-type: none"> • Pre-submission document agreed for consultation. | <ul style="list-style-type: none"> • Following an advisory meeting with PINS further | AMBER |

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| Plan that is approved by the planning inspectorate. | October/ November 2016 | | | actions have been identified which require additional work. This leads to the retiming of the pre-submission document. | |
| | October 2016 revised to February 2017 | <ul style="list-style-type: none"> • Submission document agreed and submitted to PINS. | <ul style="list-style-type: none"> • The ability to advance this action is dependent on a number of factors including: the level of response to consultation and the issues raised; the resolution of outstanding infrastructure concerns; and ongoing discussions under the Duty-to-Cooperate. Risks to the timeline will be minimised through ongoing work with stakeholders and DCLG/PINS. | AMBER | |
| | February 2017 | <ul style="list-style-type: none"> • Examination of Plan. | <ul style="list-style-type: none"> • Examination of the Plan will commence in | AMBER | |

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| | | <p>revised to April/May 2017</p> <p>May 2017 revised to September 2017</p> | <ul style="list-style-type: none"> • Adoption of District Plan | <p>accordance with a timeline issued by PINS. More detailed assessment of the risks at this stage will be possible following the release of the submission version of the Plan. Action would be taken, as appropriate, to reduce any identified risks.</p> <ul style="list-style-type: none"> • Adoption of the District Plan will be dependent on the outcome of the Examination. More detailed assessment of the risks at this stage will be possible following the release of the submission version of the Plan. Action would be taken, as appropriate, to reduce any identified risks. | <p>AMBER</p> |
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